

The Lipman-Miliband Trust



**Funding transformative spaces for
Socialist ideas and practice**

Trustee Recruitment Information

**MARCH 2020
UPDATED MAY 2020**

The Lipman-Miliband Trust: Trustee Recruitment Information



ABOUT

The Lipman-Miliband Trust continues to play a vital role as one of the very few charitable trusts able to respond to the needs of those engaged in socialist education. We encourage new work within this broad field, taking into consideration new areas of cultural and political work in institutions of learning but also in community organisations and among NGOs.

TRUSTEE RECRUITMENT ESSENTIALS

Roles: Volunteer Trustees

Term of Appointment: TBC, Three years with the option of a further two terms

Requirements: Volunteer trustees must commit to:

- Attendance at four trustee meetings per year. These currently normally take place in Central London with reasonable expenses being met by the Trust. They are currently held online for the foreseeable future.
- Strategic review and development meetings. These are extraordinary meetings and will take place as needed and normally not more than once a year.
- Contribution to committees and additional work between meetings.

Purpose: To support the Trust to make a difference by '*funding transformative spaces for socialist ideas and practice*'. This means supporting the development and delivery of the Trust's aims and objective and to meet the statutory requirements of the Trust as identified by the Charity Commission:

1. Comply with your charity's governing document and the law
2. Act in your charity's best interests
3. Manage your charity's resources responsibly
4. Act with reasonable care and skill
5. Ensure your charity is accountable

Please note that we expect all applicants to familiarise themselves with the Charity Commission's ***The essential trustee: what you need to know, what you need to do*** guidance document (CC3). This Document is available on the [Charity Commission's website](#).

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TRUSTEE SKILLS AND ATTRIBUTES

- A strong commitment to the Trust and its aims and an affinity with socialist ideas. Familiarity and experience with grass-roots organisation in the space that we work, as indicated on our website is preferable. This can include voluntary and self-organised activity.
- The ability to devote sufficient time to advance the aims of the Trust and to meet the obligations of being a Trustee.
- A knowledge and understanding of the UK charity sector and the legal duties and responsibilities of Trustees. Please note that experience with a UK Charity is desirable but not essential.
- Specific knowledge and experience in one of the following activity areas (although we are open to other areas):
 - Finance and investment
 - Charity governance
 - Employment practices
 - Promotion and outreach
 - Relevant UK Law
- A commitment to [The 7 Principles of Public Life](#) as outlined by the Committee on Standards in Public Life:
 - Selflessness
 - Integrity
 - Objectivity
 - Accountability
 - Openness
 - Honesty
 - Leadership
- Proficient IT skills (including an ability to use Dropbox, online communications packages, Microsoft Office packages or similar).
- Willingness to promote the work of the Trust.

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ELIGIBILITY CRITERIA

The Charities Act 2011 disqualifies people from being a Trustee who:

- Are listed as bankrupt (undischarged) or having an individual voluntary arrangement (IVA)
- Have an unspent conviction for certain offences (including any that involve dishonesty or deception)
- Are on the sex offenders' register
- Have been removed from the Trusteeship of a Charity by the Charity Commission or the court because of misconduct

DIVERSITY STATEMENT

The Trust is especially keen to welcome from people from minority backgrounds and people who are part of communities that are currently underrepresented or excluded from roles in the charity and foundation sector. As an organisation we are committed to making the application process and participation in the Trust's work open and accessible to everyone. If you have specific needs that would help you participate in the selection process, please let us know.

RECRUITMENT PROCESS

If you would like to apply for the role of Trustee you need to send a CV, covering letter explaining why you feel you would be suitable for the role and the contact details for two independent referees.

The deadline for submission is 5.00pm on 29 October 2020. Please email applications to info@lipman-miliband.org.uk in either Microsoft Word or PDF format.

Successful applicants will be interviewed by a panel of Trustees. Provisionally the interviews will take place online.

ENQUIRIES

If you would like to arrange a conversation about roles and expectations with the Chair of Trustees, please email info@lipman-miliband.org.uk.

Please note that the Trust will only accept applications from individuals and not from agencies.